

# *Bodedern Community Council*

Minutes of the Bodedern Community Council,

Monday, 2 June 2025 at 18.30 in the Canolfan Bro'r Ysgol

## **1. Welcome and any apologies.**

The Chairman welcomed everyone to the May meeting. JAR wished a happy birthday to OJ and a speedy recovery to RJ and GD. JAR also congratulated the schools for their achievements at the eisteddfod.

Present: JA Roberts (JAR, Chair), D Hughes (DH Clerk), L Jones (LJ), B Hughes (BH), J Ferry (JF), K Taylor (KT), G Jones (GJ), O Jones (OJ), G Davies (GD), V Owen (VO), M Trowell (MT), A Postle (AP), R Jones (RJ), E Jones (EJ)

## **2. Apologies – None**

## **3. Declaration of interest**

KT – Number 8

## **4. Election of Chair and Vice Chair**

Chair – LJ proposed JAR, OJ seconded, no objection

Vice Chair – RJ proposed EJ, JF seconded, no objection

## **5. Position acceptance forms from Chair and Vice Chair**

JAR wished to thank the members over the past year and also expressed her delight that there was full council for the first time in a while. WO wished to thank the Chair for her hard work not only recently but over the past couple of years, all members agreed.

## **6. Appoint committee members**

One Voice Wales – OJ

Welsh Language champion – RJ

Town and community council liaison forum – EJ

Governing body of primary school – EJ

Tywyn Trewan committee – LJ

Bro'r Llynnoedd – JAR

Village hall – JF

Staffing committee – JAR, DH, EJ

## **7. Appoint financial panel**

JAR, DH, EJ, BH, OJ

## **8. Review and adoption of statutory documents**

Code of conduct

Financial rules

Members allowance policy

Declaration of interest register

Standing rules

Biodiversity plan

Risk assessment

JAR ensured everyone had received a copy and asked if there were any issues. LJ proposed to accept all rules, WO seconded. Everyone agreed, no objections.

## 9. Finance and Risk Management

Reconciliation 2024-25 – JAR reported the figures to the members

Finance risk assessment – All included in the new financial rules as per NALC

Insurance – in place, documents will be included in audit.

Bank signatories – Keep the same JAR, DH, LJ, EJ

Maximum bank expenditure – Online £2k per day, ALL payments to be agreed by members

Internal auditor – Alun Foulkes as agreed in previous meeting

Asset inventory – JAR confirmed the figure and DH has breakdown sheet available.

Statements of payment to councillors – Everyone signed

Cemetery fees – Everyone happy as they have only recently been increased.

## 10. Confirm date of council meetings

23/6/25 28/7/25 22/9/25 27/10/25 24/11/25 26/1/26 23/2/26 23/3/26

## 11. Receiving Minutes

Minutes of April meeting accepted, LJ proposed & MT seconded

## 12. Matters arising

- Resurfacing works near Llyn Llywenan cancelled for the time being due lack of finance.
- Offer of moving bin near village hall but new bin available.
- Update on GL Jones
- DH to print details and put up on notice board.

## 13. Financial Matters

- DH to update clerk standing order to reflect change in salary
- Direct debit to be setup with HMRC

All members happy for DH to proceed with actions

## 14. Payments

- Humphreys Waste £43.20
- Leigh Thomas £700
- Clerc Salary (Partly made up by cheque)

## 15. Town and country planning

FPL/2025/139 Agricultural shed at Rhandir, Llanfachraeth – No opposition

## 16. Charities

Nothing to report

## 17. Internal Audit

Following acceptance of new financial rules and biodiversity plan, all documents are ready. DH to deliver file to Alun Foulkes tomorrow or Wednesday.

## 18. Playground

Works begun today. DH in contact with Aron from GL Jones regarding price for re-setting 3 poles, DH to email members.

## 19. Cemetery

- JAR saw Gareth Owen at the cemetery and discussed some outstanding issues with him, these findings were presented to the members.
- Notice board not large enough to hold the necessary paperwork bilingually, DH to order the same size notice board as what is there.

- JAR still waiting for a response/advice from SAIF

## **20. Correspondence**

Fostering banners. Second approach, DH responded by asking for samples and told him that he was welcome to put large banners up near/around the cylch.

## **21. New financial rules**

No issues, everybody happy with what the financial panel had put together

## **22. Risk Assessment**

JAR presented update RA, no objections, everyone happy.

## **23. Members reports**

- Reports that a local young family had not been allocated a house at Tre Angharad estate.
- WO reported back on matters from Tir Tywyn Trewan
- Parking issues around Bodedern, acknowledged that it's a wider issue, mainly during evenings and weekends due when traffic wardens are not working. DH to report to IOACC
- House next to chapel house on Wesley street causing an environmental issue. DH to report
- Possibility of a PSCO attending next meeting to discuss options
- KT reported he was elected part of new planning committee and that IOACC are looking for land with the possibility of development
- JAR – Helen from Clwyd Alyn has offered 22/7/25 for viewings, anyone interested to let JAR know.

**Next meeting – 23 June 2025**

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_